1. Implemented age-appropriate discipline practices and guidance methods for children and informed and trained staff on procedures.
2. Adhered to licensing policies and procedures to help classrooms run smoothly.
3. Greeted parents and children at arrival and departure times to make families feel welcomed into environment.
4. Contributed positively to school community and fully supported school mission and goals.
5. Established inspiring classroom setting with systems and procedures that managed student behavior, movement and learning.
6. Prepared classroom and materials according to montessori pedagogy and needs of children.
7. Provided nurturing and stimulating educational environment for [Number] students.
8. Developed and implemented individualized learning plans, group lesson plans and classroom activities consistent with instructional guidelines.
9. Supported and guided staff in classroom to achieve desired goals set forth for children.
10. Assessed students in accordance with school guidelines, examined assessment data and refined learning plans to differentiate instruction for each student.
11. Monitored and tracked children's progress on daily, weekly and monthly basis.
12. Observed children and interpreted classroom needs.
13. Conducted [Timeframe] conferences to establish and maintain consistent and clear communication with parents.
14. Guided children to resolve disagreements and documented issues, incidents and behavior problems for appropriate follow-up.
15. Coordinated with other teachers to develop lesson plans focused on intellectual, emotional and social development.
16. Collaborated with administrators on classroom policies, management strategies and discipline.
17. Organized classroom supplies and decorated walls to create fun, nurturing settings and meet learning needs.
18. Worked cooperatively with staff to provide training, support, guidance and constructive feedback.
19. Planned lessons according to district standards to cover all requirements and prepare for standardized tests.
20. Informed students and families of classroom activities and student progress and identified methods to involve parents in student education.